

**MOUNT SINAI BOARD OF EDUCATION
MOUNT SINAI UNION FREE SCHOOL DISTRICT
Mount Sinai, New York 11766**

District Office

**Reorganization Meeting
Agenda**

**July 1, 2019
8:00 p.m.**

PRESIDING OFFICER – Linda Jensen

SALUTE TO THE FLAG

I. OATH OF OFFICE - New Board Members - Administered by Maureen Poerio

Lisa Pfeffer, AnneMarie Henninger

II. REORGANIZATION

A. Election of Officers

1) Election of President

2) Election of Vice President

B. Oath of Office to New Officers – Administered by Maureen Poerio

C. School District Officers/Board Appointees

Resolved, upon the recommendation of the Superintendent, the Board of Education hereby approves Appointments 1 through 5 as listed.

1) Appointment of District Clerk – Maureen Poerio

The Mount Sinai Board of Education hereby appoints Maureen Poerio as District Clerk for the fiscal year 2019-20 as per agreement.

2) Appointment of District Treasurer – Lynne Kirchenko

The Mount Sinai Board of Education hereby appoints Lynne Kirchenko as District Treasurer, at the pleasure of the Board, for the fiscal year 2019-20 as per agreement.

3) Appointment of Deputy District Treasurer

The Mount Sinai Board of Education hereby appoints the Superintendent of Schools and/or the Assistant Superintendent for Business as Deputy District Treasurer, at the pleasure of the Board, for the fiscal year 2019-20.

4) Appointment of Claims Auditor – Marie Johnson

The Mount Sinai Board of Education hereby appoints Marie Johnson as Claims Auditor, at the pleasure of the Board, for the fiscal year 2019-20 as per agreement.

5) Appointment of Deputy Claims Auditor – Lisa Krulder

The Mount Sinai Board of Education hereby appoints Lisa Krulder as Deputy Claims Auditor, at the pleasure of the Board, for the fiscal year 2019-20.

D. Other Appointments

Resolved, upon the recommendation of the Superintendent, the Board of Education hereby approves Appointments 1 through 21 as listed.

1) Appointment of School Physician – Dr. John Gill

The Mount Sinai Board of Education hereby appoints Rocky Point Medical Care, Dr. John Gill as School Physician for the 2019-20 fiscal year at the rate of \$10.00 per student physical and \$25.00 per in office student/new employee physical.

2) Appointment of School Attorney – Kevin Seaman

The Mount Sinai Board of Education hereby appoints Kevin Seaman as School District Attorney for the fiscal year 2019-20 at an hourly rate not to exceed \$235.

3) Appointment of Internal Auditor – Rizzi, Schwarz & Taraskas

The Mount Sinai Board of Education hereby appoints Rizzi, Schwarz & Taraskas as Internal Auditors for the fiscal year 2019-20 in an amount not to exceed \$20,000.

4) Appointment of Purchasing Agents

The Mount Sinai Board of Education hereby appoints the Superintendent of Schools and/or the Assistant Superintendent for Business as Purchasing Agents for the fiscal year 2019-20.

5) Appointment of Extra Classroom Funds Personnel

The Mount Sinai Board of Education hereby appoints the following persons as officers of the Extra Classroom Activity Fund for the 2019-20 fiscal year. The signatures required for this fund will be the Central Treasurer and the High School Principal or the Middle School Principal.

Central Treasurer - Maureen Poerio
High School Chief Faculty Counselor - Robert Grable
Middle School Chief Faculty Counselor - Peter Pramataris

6) Appointment of Title IX Coordinator – Elizabeth Hine

The Mount Sinai Board of Education hereby appoints Elizabeth Hine as Title IX Coordinator for the fiscal year 2019-20.

7) Appointment of Health Education Coordinator – Scott Reh

The Mount Sinai Board of Education hereby appoints Scott Reh as Health Education Coordinator for the fiscal year 2019-20.

8) Appointment of Attendance Officers – Rob Catlin, Robert Grable and Peter Pramataris

The Mount Sinai Board of Education hereby appoints Rob Catlin, Robert Grable and Peter Pramataris as Attendance Officers for the fiscal year 2019-20.

9) Appointment of Records Access Officer – Maureen Poerio

The Mount Sinai Board of Education hereby appoints Maureen Poerio as Records Access Officer for the fiscal year 2019-20.

10) Appointment of Records Management Officer – Superintendent of Schools

The Mount Sinai Board of Education hereby appoints the Superintendent of Schools as Records Management Officer for the fiscal year 2019-20.

11) Appointment of Asbestos (LEA) Designee – Robert Dushnick

The Mount Sinai Board of Education hereby appoints Robert Dushnick as Asbestos (LEA) Designee for the fiscal year 2019-20.

12) Appointment of Board of Registration

The Mount Sinai Board of Education hereby appoints Marie Johnson, Nancy Massi, Christine Sfakis, and Joann Alfaro as members of the Board of Registration for the 2019-20 fiscal year.

13) Appointment of District Committee on Special Education Members

The Mount Sinai Board of Education hereby appoints the following persons to serve as Members of the District Committee on Special Education for the 2019-20 fiscal year:

Special Education Director – Chairperson/Psychologist
Elementary School Psychologist – Co-Chairperson/Psychologist
Middle School Psychologist – Co-Chairperson/Psychologist
High School Psychologist – Co-Chairperson/Psychologist
Dr. Gill – Physician
Parent
Child’s Teacher
Child’s Parent
Special Education Teacher
Student As Appropriate

14) Appointment of Elementary Sub-Committee on Special Education Members

The Mount Sinai Board of Education hereby appoints the following persons to serve as Members of the Elementary Sub-Committee on Special Education for the 2019-20 fiscal year:

Elementary School Psychologist - Subcommittee Chairperson/Psychologist
Dr. Gill - Physician
Child’s Teacher
Child’s Parent
Special Education Teacher
Student As Appropriate

15) Appointment of Middle School Sub-Committee on Special Education Members

The Mount Sinai Board of Education hereby appoints the following persons to serve as Members of the Middle School Sub-Committee on Special Education for the 2019-20 fiscal year:

Middle School Psychologist – Subcommittee Chairperson/Psychologist
Dr. Gill – Physician
Child’s Teacher
Child’s Parent
Special Education Teacher
Student As Appropriate

16) Appointment of High School Sub-Committee on Special Education Members

The Mount Sinai Board of Education hereby appoints the following persons to serve as Members of the High School Sub-Committee on Special Education for the 2019-20 fiscal year:

High School Psychologist – Subcommittee Chairperson/Psychologist
Dr. Gill - Physician
Child’s Teacher

Child's Parent
Special Education Teacher
Student As Appropriate

17) Appointment of Committee on Preschool Special Education Members

The Mount Sinai Board of Education hereby appoints the following persons to serve as Members of the Committee on Preschool Special Education for the 2019-20 fiscal year:

Special Education Director - Chairperson/Psychologist
Elementary School Psychologist – Subcommittee Chairperson/Psychologist
Dr. Gill – Physician
Child's Special Education Teacher/Evaluator
Suffolk County Department of Health
Early Intervention Transitional Personnel As Appropriate
Child's Parent
Student As Appropriate

18) Appointment of Bond Counselors

The Mount Sinai Board of Education hereby appoints the firm of Fulbright and Jaworski L.L.P. as Bonding Counselors for the Mount Sinai School District for the fiscal year 2019-20 at a rate not to exceed \$25,000.

19) Appointment of Audit Committee

The Mount Sinai Board of Education hereby reaffirms for the fiscal year 2019-20 that the Audit Committee is comprised of the full membership of the Board of Education and will act as per the guidelines established in the Audit Committee Charter.

20) Appointment of District Employee to Collect Certified Payrolls

The Mount Sinai Board of Education hereby appoints the Claims Auditor as the District Employee responsible for collecting certified payrolls from contractors for the 2019-20 fiscal year.

21) Appointment of District DASA Coordinator

The Mount Sinai Board of Education hereby appoints Elizabeth Hine as the District's DASA Officer for the 2019-20 fiscal year.

E. Designations

RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves Designations 1 through 4 as follows:

1) Designation of Bank Depositories

The Mount Sinai Board of Education hereby designates the following banks as the depositories for the fiscal year 2019-20. In addition, the Mount Sinai Board of Education hereby designates JP Morgan Chase Bank, Bank of New York, Citibank, Capital One Bank, TD Ameritrade, and Bank of America for accepting quotes on Certificates of Deposits.

HSBC: General Fund, General Fund Money Market, Payroll, Trust & Agency, Elizabeth Walters Scholarship, Lunch Fund, Dental – Non-Instructional, Dental – Instructional, Workers' Compensation, Capital Fund, Capital Reserve, ECIA Title I-F, Special Education Summer Program-J, Title VI-K, Title II A-O, Extracurricular Fund

CHASE – Employee Benefit Accrued Liability Reserve, Employee Retirement System, General Fund – Money Market, Debt Service

Bank of New York - Collateral

2) Designation of Official Newspapers – Port Times Record and Newsday

The Mount Sinai Board of Education hereby designates the Village Beacon Record Newspaper and Newsday as the Mount Sinai School District official newspapers for the fiscal year 2019-20.

3) Appointment of Architects

The Mount Sinai Board of Education hereby designates H2M Group as the District’s Architectural firm for the fiscal year 2019-20.

4) Designation of Petty Cash Officers

The Mount Sinai Board of Education hereby designates the following persons as Petty Cash Fund Officers for the fiscal year 2019-20.

Elementary School	\$100.00 - Principal
Middle School	\$100.00 - Principal
Senior High School	\$100.00 - Principal
District Office	\$100.00 - Executive Assistant
Home Ec. Department	\$100.00 - Home Ec. Teacher and Middle School Principal or High School Principal
Interscholastics	\$100.00 - Athletic Director

F. Internal Financial Management Procedures

The Mount Sinai Board of Education will continue for the fiscal year 2019-20 its present policy regarding authority to sign checks wherein:

- the payroll account checks require the signature or facsimile signature of the Treasurer or Deputy Treasurer
- all other accounts require the two signatures or facsimile signatures of either the President or District Clerk and the Treasurer or Deputy Treasurer
- checks in amounts of \$10,000 or greater require live signatures except:
 - a) checks in remittance of payroll taxes, payroll and employee deductions
 - b) checks for inter-account transfers
 - c) checks to reimburse the lunch contractor
 - d) checks to reimburse the bus contractor
 - e) checks in payment of utility services when delay may result in late penalties
 - f) checks in payment of school insurance premiums

G. Wire Transfers

The Mount Sinai Board of Education hereby authorizes the Treasurer or Deputy Treasurer to make wire transfers for the fiscal year 2019-20.

H. Bonding

The Mount Sinai Board of Education hereby establishes the amount of the Bonding of the District Treasurer to be \$1,000,000 for the fiscal year 2019-20.

I. Authorizations

1) State Reports

The Mount Sinai Board of Education hereby authorizes the signature of either the Superintendent or Executive Assistant on Health, Federal and State Reports for the 2019-20 fiscal year.

2) Payroll Certification Officers

The Mount Sinai Board of Education hereby authorizes the signature of either the Superintendent or Executive Assistant to certify payrolls for the 2019-20 fiscal year.

J. Other

1) District Policies/Code of Ethics

The Mount Sinai Board of Education hereby re-adopts all District Policies and Code of Ethics in effect during the previous year.

REGULAR MONTHLY BOARD MEETING

III. APPROVAL OF MINUTES

Resolved, upon the recommendation of the Superintendent, the Board of Education hereby accepts the minutes of the June 19, 2019 meeting as submitted.

IV. 15 MINUTE COMMUNITY QUESTION PERIOD (Questions must relate to the agenda) – Once recognized by the Board President, please identify yourself before addressing the Board.

V. PERSONNEL

A. Instructional Appointments

1. Speech Teacher – Erin White

Resolved, upon the recommendation of the Superintendent, the Board of Education hereby approves the following probationary appointment:

Name of Employee:	Erin White
Appointment Date:	August 28, 2019
Expiration of Appointment:	August 27, 2023
Tenure Area:	Speech
Compensation:	Step A, BA
Certification Status:	Initial

2. Speech Teacher – Jennifer Takacs

Resolved, upon the recommendation of the Superintendent, the Board of Education hereby approves the following probationary appointment:

Name of Employee: Jennifer Takacs
Appointment Date: August 28, 2019
Expiration of Appointment: August 27, 2023
Tenure Area: Speech
Compensation: Step C, MA
Certification Status: Initial

3. Speech Teacher – Danielle Abramowski

Resolved, upon the recommendation of the Superintendent, the Board of Education hereby approves the following probationary appointment:

Name of Employee: Danielle Abramowski
Appointment Date: August 28, 2019
Expiration of Appointment: August 27, 2023
Tenure Area: Speech
Compensation: Step D, MA
Certification Status: Permanent

4. English Teacher (Leave Replacement - Joseph Arico

Resolved, upon the recommendation of the Superintendent, the Board of Education hereby approves the following leave replacement appointment :

Name of Employee: Joseph Arico
Appointment Date: August 28, 2019
Expiration of Appointment: June 26, 2020
Area: ELA
Compensation: Step B, MA
Certification Status: Initial

B. Other Appointments

1. Adult Education

Resolved, upon the recommendation of the Superintendent, the Board of Education hereby appoints Elizabeth Hine as Adult Education Director for the 2019-20 fiscal year as per the Administrators' Contract.

2. Substitute Teacher Dispatcher

Resolved, upon the recommendation of the Superintendent, the Board of Education hereby appoints Matthew Dyroff as Substitute Teacher Dispatcher for the 2019-20 fiscal year as per the Administrators' contract.

3. Substitute Custodian

Resolved, upon the recommendation of the Superintendent, the Board of Education hereby amends the following motion approved at the July 2, 2018 meeting as follows:

Name of Employee: Tyler Ammerirato (previously listed as Ryan Ammirato)
 Appointment Date: July 3, 2018
 Area: Substitute Custodian
 Compensation: \$13.25/hr.

VI. ACTION ITEMS

A. Committee on Special Education

Resolved, upon the recommendation of the Superintendent, the Board of Education has no objections to the following Special Education recommendations and approves the authorization for the funds to implement the Special Education programs and services consistent with such.

Special Education Committee	Meeting Date
Preschool	March 21, 2019
Preschool	March 25, 2019
Preschool	April 3, 2019
Elementary School	March 29, 2019
Elementary School	April 16, 2019
Elementary School	April 30, 2019
Elementary School	April 30, 2019
Elementary School	May 13, 2019
Elementary School	May 15, 2019
Elementary School	May 16, 2019
Elementary School	June 20, 2019
High School	March 22, 2019
High School	March 28, 2019
High School	March 29, 2019
High School	April 3, 2019
High School	April 4, 2019
High School	April 5, 2019
High School	April 9, 2019
High School	April 10, 2019
High School	April 11, 2019
High School	April 12, 2019
High School	April 15, 2019
High School	April 17, 2019
High School	April 17, 2019
High School	May 13, 2019
High School	May 16, 2019
High School	May 17, 2019
High School	May 22, 2019
High School	May 29, 2019
High School	June 3, 2019
High School	June 4, 2019
High School	June 5, 2019
High School	June 11, 2019
High School	June 12, 2019
High School	June 18, 2019

Out of District	May 6, 2019
Out of District	May 31, 2019
Out of District	June 6, 2019

B. Obsolete Equipment

Resolved, upon the recommendation of the Superintendent, the Board of Education hereby declares the following items as obsolete and further authorizes disposal as listed:

Item	Tag/Serial Number	Location	Disposal
Library Shelving	0562, 0576, 0578	Middle School	Discard

C. Bid Award – Middle School Interior HVAC

Resolved, upon the recommendation of the Superintendent and Saverio Belfiore, H2M Architect, the Board of Education hereby awards the bid for Middle School Interior HVAC to CIS, the lowest responsible bidders, at a price not to exceed \$350,885.00 (all work included as per mechanical plan pages H0.0-H3.0).

VII. QUESTIONS AND COMMENTS FROM THE COMMUNITY

VIII. ADJOURN