

**MOUNT SINAI BOARD OF EDUCATION
MOUNT SINAI UNION FREE SCHOOL DISTRICT
Mount Sinai, New York 11766**

Date: October 17, 2018
Kind of Meeting: Regular Meeting
Members Present: Mr. Robert Sweeney, President; Ms. Lynn Jordan, Vice President; Ms. Kerri Anderson, Trustee; Ms. AnneMarie Henninger, Trustee; Mr. Stephen Koepper, Trustee; Mr. Edward Law, Trustee
Members Absent: Mr. Peter Van Middlelem, Trustee
Others Present: Mr. Gordon Brosdal, Superintendent of Schools; Ms. Linda F. Jensen, Assistant Superintendent for Business; Ms. Maureen Poerio, District Clerk

Mr. Sweeney called the meeting to order at 7:00 p.m.

**Opening
of Meeting**

Ms. Anderson moved, seconded by Mr. Law, to convene to Executive Session at 7:00 p.m. to discuss a personnel/contractual matter.

**Executive
Session**

MOTION CARRIED UNANIMOUSLY (6-0)

Mr. Koepper moved, seconded by Mr. Law, to adjourn Executive Session at 7:55 p.m.

**Adjourn
Exec. Session**

MOTION CARRIED UNANIMOUSLY (6-0)

Mr. Sweeney called the Regular meeting to order at 8:01 p.m. after the salute to the flag.

Opening of Meeting

Ms. Anderson moved, seconded by Mr. Law, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Minutes of the September 26, 2018 Regular Meeting as submitted.

Minutes

MOTION CARRIED UNANIMOUSLY (6-0)

Mr. Brosdal discussed the status of the current Capital project and advised that at this time the turf field, track, and high school roof replacement are all complete. The perimeter fencing is nearing completion and the projected installation date for the bleachers and press box is summer 2019.

**Superintendent's
Report**

Capital Project

Mr. Sweeney reviewed the process that has been ongoing for over a year that determined the items that would be included in the final bond proposition. He explained that the Board would be voting tonight to authorize that a bond vote be held on December 11, 2018 for a maximum expenditure amount of \$25,332.

Bond Proposition

Prior to the Board accepting the 2017-18 Independent Audit Report prepared by the accounting firm of Cullen & Danowski, Auditor Jill Sanders reviewed the findings with the Board and community. During her report Ms. Sanders again complimented Ms. Jensen for her continued excellence in overseeing the District's finances.

**External
Audit
Report**

Questions and comments from the audience were addressed by the Board and Superintendent.

Agenda Items

PERSONNEL

Mr. Law moved, seconded by Ms. Anderson, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following probationary appointment:

**Social
Worker**

Name of Employee: Kayla Muglia
Tenure Area: School Social Worker
Appointment Date: October 18, 2018
Expiration Date: October 17, 2022
Compensation: Step A, MA+30
Certification: Initial

K. Muglia

MOTION CARRIED UNANIMOUSLY (6-0)

Ms. Jordan moved, seconded by Mr. Law, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following appointment:

**Speech
Teacher**

Name of Employee: Jennifer Takacs
Tenure Area: Speech
Appointment Date: October 10, 2018
Compensation: Step B, MA (.6 position)
Certification: Permanent

J. Takacs

MOTION CARRIED UNANIMOUSLY (6-0)

Mr. Koepper moved, seconded by Ms. Jordan, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following appointment:

**Special
Education**

Name of Employee: Stephanie Gulli
Area: Special Education
Appointment Date: October 7, 2018
Expiration Date: November 20, 2018 (Leave Replacement position)
Compensation: Step A, MA
Certification: Initial

S. Gulli

MOTION CARRIED UNANIMOUSLY (6-0)

Ms. Henninger moved, seconded by Mr. Koepper, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following substitute appointment:

**Substitute
Teacher**

Name of Employee: Aaron Doroski
Area: Substitute Teacher
Appointment Date: October 18, 2018
Compensation: \$111/day

A. Doroski

MOTION CARRIED UNANIMOUSLY (6-0)

Ms. Henninger moved, seconded by Ms. Jordan, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following substitute appointment:

**Substitute
Teacher**

Name of Employee: Megan Larsen
 Area: Substitute Teacher
 Appointment Date: October 18, 2018
 Compensation: \$111/day

M. Larsen

**Those in Favor – 5
 Abstention – Mr. Law
 MOTION CARRIED**

Ms. Henninger moved, seconded by Mr. Koepper, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following substitute appointment:

Substitute Nurse

Name of Employee: Stasia Gennaro
 Area: Substitute Nurse
 Appointment Date: October 18, 2018
 Compensation: \$125/day

S. Gennaro

**Those in Favor – 5
 Abstention – Mr. Koepper
 MOTION CARRIED**

Ms. Anderson moved, seconded by Mr. Law, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following coaching appointments:

Coaches

<i>Name of Employee</i>	<i>Sport</i>	<i>Appointment Date</i>	<i>Compensation</i>
Eric Giorlando	Spring Track – Varsity Head Coach	October 18, 2018	Step 4
Eric Giorlando	Winter Track - Varsity Head Coach	October 18, 2018	Step 7
Lee Markowitz	Winter Track – Varsity Assistant Coach	October 18, 2018	Step 7

MOTION CARRIED UNANIMOUSLY (6-0)

ACTION ITEMS

Mr. Law moved, seconded by Ms. Anderson, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following field trip requests being paid through the CTEIA/Perkins Grant as written below:

**CTEIA/
 Perkins
 Grant**

<u>Date</u>	<u>Location Name and Address of Field Trip</u>
January 9, 2019	LIU Post, 720 Northern Blvd., Greenvale, NY 11548
April 17, 2019	Brooklyn Cruise Terminal, 72 Bowne St., Brooklyn, NY 11231

MOTION CARRIED UNANIMOUSLY (6-0)

Mr. Law moved, seconded by Ms. Anderson, that upon the recommendation of the Superintendent, the Board of Education has no objections to the following Special Education recommendations and approves the authorization for the funds to implement the special education programs and services consistent with such:

Committee on Special Education

<i>Special Education Committee</i>	<i>Meeting Date</i>
Elementary School	September 27, 2018

Elementary School	October 2, 2018
Middle School	September 17, 2018
Middle School	September 21, 2018
Middle School	October 3, 2018
High School	September 14, 2018
High School	September 14, 2018
High School	September 21, 2018
High School	September 24, 2018
High School	September 27, 2018
High School	September 28, 2018
High School	October 9, 2018
Out of District	October 3, 2018
Out of District	October 3, 2018

MOTION CARRIED UNANIMOUSLY (6-0)

Ms. Jordan moved, seconded by Mr. Law, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Independent Audit Report of the General Purpose Financial Statements including the Reports on Compliance and Internal Control, and the Audit of the Extra-Classroom Activity Fund as submitted by the firm of Cullen & Danowski, LLP for the school year July 1, 2017 through June 30, 2018, and further accepts the Corrective Action Plan as submitted by the Assistant Superintendent for Business.

**External
Audit
Report**

MOTION CARRIED UNANIMOUSLY (6-0)

Ms. Henninger moved, seconded by Ms. Jordan, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Internal Audit Report on Staff Attendance Procedures and the Annual Risk Assessment update as submitted by the firm of Rizzi, Schwarz & Taraskas for the 2017-18 school year and further accepts the Corrective Action plans as submitted.

**Annual
Risk
Assessment**

MOTION CARRIED UNANIMOUSLY (6-0)

Mr. Koepper moved, seconded by Mr. Law, that upon the recommendation of the Superintendent, the Board of Education hereby declares the following items as obsolete and further authorizes disposal as listed:

**Obsolete
Equipment**

<i>Item</i>	<i>Tag/Serial Number</i>	<i>Location</i>	<i>Disposal</i>
Fax Machine	008647	High School	Discard
(4) 2-way Radio	009724, 009725, 009726, 009727	High School	Discard
Large Radio	003309	High School	Discard
Executive Chair	009612	High School	Discard
Adding Machine	003303	High School	Discard
Droid Phone	008945	High School	Discard
(4) Pole Scrapers		High School	Discard
(4) Paper Pokers		High School	Discard
Vacuum	20091118	High School	Discard
(2) Office chairs	003300, 003301	High School	Discard
8ft. Ladder	20091107	High School	Discard

6ft Ladder	20091111	High School	Discard
(2) 3 drawer file cabinet	20091052, 20091053	High School	Discard
4 drawer file cabinet	20091054	High School	Discard
(2) Bookcases	003298, 003299	High School	Discard
(3) Pneumatic Vacuums	20091101, 20091102, 20091103	High School	Discard
Craftman tool box	20091230	Grounds	PK Metals
(2) accordion gates	0355, 1793	High School	PK Metals
Warmer	000481	High School	PK Metals
Double Oven	20091101	High School	PK Metals
Pull down map	8616	High School	Discard
(2) teacher desks	1274, 0145	High School	Discard
Table	0253	High School	Discard

MOTION CARRIED UNANIMOUSLY (6-0)

Ms. Anderson moved, seconded by Mr. Law, that upon the recommendation of the Superintendent and H2M Architects, the Board of Education hereby increases the award to Landtek Group Inc., for the additional driveway/sidewalk modification, Northwest corner of the turf field in the amount of \$47,799.

**Increase
Bid Award
Landtek**

MOTION CARRIED UNANIMOUSLY (6-0)

Ms. Jordan moved, seconded by Ms. Anderson, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following budget transfer:

**Budget
Transfer**

<i>From Budget Code</i>	<i>To Budget Code</i>	<i>Amount</i>
H1620.293 General Construction	H1620.297 Site Work	\$1,329,268

MOTION CARRIED UNANIMOUSLY (6-0)

Ms. Henninger moved, seconded by Ms. Jordan, that upon the recommendation of the Superintendent, the Board of Education hereby adds Dr. Andrew Lanzone and Dr. Kyle Keane from Advance Orthopedics to the list of physicians providing concussion care/RTP protocol for student athletes.

**Concussion
Management**

MOTION CARRIED UNANIMOUSLY (6-0)

Mr. Koepper moved, seconded by Ms. Jordan, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following resolution:

SEQRA

WHEREAS, the Board of Education of the Mount Sinai School District desires to embark upon various capital improvement projects at the Mount Sinai High School, Mount Sinai Middle School & Mount Sinai Elementary School, including modifications, replacement, upgrades and repairs to such building components, systems and spaces as Roofing, Masonry, Flooring, Ceilings, Exterior Entrance Renovations, Windows, Public Address System Upgrades, Lighting, Paving, Site Work, Interior Renovations, Science Labs, Electrical Distribution, Additions & alterations, Utilities, Doors & Hardware, Security, Plumbing, Toilet Renovations, HVAC, Ventilation, Exhaust & Controls, Air Handling Systems, Accessibility and

WHEREAS, said capital improvement projects at Mount Sinai High School, Mount Sinai

Middle School & Mount Sinai Elementary School are subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, routine activities such as maintenance or repair involving no substantial changes in an existing structure or facility; and replacement, rehabilitation of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.5 of this part; and

WHEREAS, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the various capital improvement projects and has determined that said capital improvements, including modifications, replacement, upgrades and repairs to such building components, systems and spaces as Roofing, Masonry, Flooring, Ceilings, Exterior Entrance Renovations, Windows, Public Address System Upgrades, Lighting, Paving, Site Work, Interior Renovations, Science Labs, Electrical Distribution, Additions & Alterations, Utilities, Doors & Hardware, Security, Plumbing, Toilet Renovations, HVAC, Ventilation, Exhaust & Controls, Air Handling Systems, Accessibility at Mount Sinai High School, Mount Sinai Middle School & Mount Sinai Elementary School are classified as a Type II Action pursuant to Section 617.5 (1,2) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED that the Board of Education hereby declares that the capital improvement projects including modifications, replacement, upgrades and repairs to such building components, systems and spaces as Roofing, Masonry, Flooring, Ceilings, Exterior Entrance Renovations, Windows, Public Address System Upgrades, Lighting, Paving, Site Work, Interior Renovations, Science Labs, Electrical Distribution, Additions & Alterations, Utilities, Doors & Hardware, Security, Plumbing, Toilet Renovations, HVAC, Ventilation, Exhaust & Controls, Air Handling Systems, Accessibility at Mount Sinai High School, Mount Sinai Middle School & Mount Sinai Elementary School are a Type II Action, which requires no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed projects from the New York State Education Department.

MOTION CARRIED UNANIMOUSLY (6-0)

Ms. Anderson moved, seconded by Ms. Jordan, that upon the recommendation of the Superintendent, the Board of Education hereby adopts the following resolution with regard to a Bond proposition: **Bond Resolution**

RESOLVED, that the Board of Education of the Mount Sinai Union Free School District is hereby authorized to partially reconstruct and improve various buildings of said School District, including related site work, athletic field improvements and other incidental improvements, which shall include modifications to, replacement of and improvements to

various building components and site improvements, at a maximum estimated cost of \$25,332,000 and that, to pay said cost, the sum of \$25,332,000, or so much thereof as shall be necessary, shall be raised by a tax to be collected in annual installments as provided in Section 416 of the Education Law, and in anticipation of such tax, up to \$25,332,000 obligations of said School District shall be issued.

MOTION CARRIED UNANIMOUSLY (6-0)

Mr. Law moved, seconded by Mr. Koepper, that upon the recommendation of the Superintendent, the Board of Education hereby approves the publication of the Notice of Special District Meeting to be held on December 11, 2018.

**Notice of
Special
District
Meeting**

MOTION CARRIED UNANIMOUSLY (6-0)

Questions and comments from the community were addressed by the Board of Education and Superintendent.

**Community
Discussion**

Mr. Law moved, seconded by Ms. Jordan, to adjourn the meeting at 9:30 p.m.

**Adjourn
Meeting**

MOTION CARRIED UNANIMOUSLY (6-0)

Respectfully submitted,

**Maureen Poerio
District Clerk**