

MOUNT SINAI SENIOR HIGH SCHOOL

P.O. Box 398
110 NORTH COUNTRY ROAD, MOUNT SINAI, NEW YORK 11766
(631) 870-2800
FAX: (631) 928-3668

Robert M. Grable
PRINCIPAL

Matthew J. Dyroff
ASSISTANT PRINCIPAL

Frank N. LaBianca
ASSISTANT PRINCIPAL

Gordon Brosdal
SUPERINTENDENT OF SCHOOLS

Deena Williams-Timo, Ph.D.
EXECUTIVE DIRECTOR OF
EDUCATIONAL SERVICES

2016 – 2017 HEALTH OFFICE NOTICE

Please return the enclosed forms no later than
September 12, 2016.

July 5, 2016

Dear Parents/Guardians:

The Mount Sinai School District has procedures/policies that must be adhered to regarding the dispensing of medications in school and on school trips. These procedures/policies are based upon the New York State Education Laws and the Nurse Practice Act. These procedures/policies apply to all prescription medications as well as over the counter medications.

The attached forms require your consent along with a physician's prescription for any over the counter medication or prescription medication your child might need to take.

1. The *School Trip Health Form* must be filled out completely and signed by a Parent/Guardian.
2. The *Parent/Physician Authorization for Administration of Medication for In-School Use and on School Trips*. **Parents/Guardians are to complete Part A. The physician is required to complete Part B.**
3. If your child will carry and administer his/her own medication, the *Self-Medication Release Form*, in addition to the *Parent /Physician Authorization for Administration of Medication on School Trip Form*, must be completed and signed by the Parent/Guardian and Physician.
 - **Self-Medication Release Form A** is for all prescription medication as well as over the counter medication.
 - **Self-Medication Release Form B** is to be used strictly for Epi-Pens, Inhaled Respiratory Rescue Medication, and for diabetes requiring insulin, Glucagon and/or diabetic supplies.

If your child will be self-carrying their medication, please pack the medication in your child's carry-on bag and be sure that the medication is in a properly labeled pharmacy container or the original over the counter container.

PLEASE NOTE: NO MEDICATION OF ANY KIND WILL BE DISPENSED UNLESS THE ABOVE PROCEDURES/POLICIES ARE FOLLOWED.

Sincerely,



Robert M. Grable

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Enc.

c: Mr. Scott Reh